

OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL DECISION








TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date:	18 th March 2022	Ref No:	661
Type of Operational Decision:			
Executive Decision	<input checked="checked" type="checkbox"/>	Council Decision	<input type="checkbox"/>
Status: For publication			
Title/Subject matter:			
1. Annual Review of Operations Divisions discretionary fees and charges effective from 1st April 2022			
Budget/Strategy/Policy/Compliance – Is the decision:			
(i)	within an Approved Budget	Yes	
(ii)	not in conflict with Council Policy	Yes	
(iii)	not raising new issues of Policy	Yes	
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].		Re: Operations Fees & Charges No EA Required - This document does not refer to a change in policy but highlights the updated 2022/23 Operations fees and charges. For information,	

Details of Operational Decision Taken [with reasons]:

See report below

Decision taken by:	Signature:	Date:
Assistant Director (Operations)		21/03/2022
Executive Director or Chief/Senior Officer		21/03/2022
S151 Officer		12/04/22
Monitoring Officer		08/04/22
Members Consulted [see note 1 below]		
Cabinet Member/Chair		08/04/22
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

Details of Operational Decision Taken:

Approve the charges as set out below for a range of services provided by the department.

The charges have been reviewed in line with established policy and the new charges have been set taking into account competition and commercial consideration. There will be 5% inflation added to income budgets in 2022/23 to contribute towards the Council's budget savings.

Engineers rates are set (where possible) at a median of local prices for the individual activity/service in order to ensure consistency across the region, and in an effort to enhance income without creating pressures elsewhere in the system (e.g. fly tipping rather than use of skips).

<< INSERT UPDATED SPREADSHEET >>

